

**EFFECTIVE JANUARY 20, 2014**

Pursuant to Bill No. 130805 (approved December 18, 2013)  
the following is the list of restated fees:

**RESTATED FEES OF THE DEPARTMENT OF RECORDS**

<b>DEED - Recording Fee</b> .....	\$107.00
Philadelphia Housing Trust Fund Fee .....	\$102.00
State Writ Tax.....	.50
County Fee.....	2.00
Access to Justice Fee.....	<u>23.50</u>
Total.....	\$235.00
<b>DEED - Deceased Spouse/Partner</b>	
DDEC	
State Writ Tax.....	.50
County Fee.....	2.00
Access to Justice Fee.....	<u>23.50</u>
Total.....	\$26.00
<b>*DEED MISCELLANEOUS - Recording Fee</b> .....	\$107.00
State Writ Tax.....	.50
County Fee.....	2.00
Total.....	\$109.50
<b>MORTGAGE - Recording Fee</b> .....	\$92.00
Philadelphia Housing Trust Fund Fee .....	\$87.00
State Writ Tax.....	.50
County Fee.....	2.00
Access to Justice Fee.....	<u>23.50</u>
Total.....	\$205.00
<b>ASSIGNMENT OF MORTGAGE - Recording Fee</b> .....	\$91.00
Philadelphia Housing Trust Fund Fee .....	\$86.00
State Writ Tax.....	.50
County Fee.....	2.00
Access to Justice Fee.....	<u>23.50</u>
Total.....	\$203.00
<b>RELEASE OF MORTGAGE - Recording Fee</b> .....	\$91.00
Philadelphia Housing Trust Fund Fee .....	\$86.00
State Writ Tax.....	.50
County Fee.....	2.00
Access to Justice Fee.....	<u>23.50</u>
Total.....	\$203.00

\* Please refer to the Miscellaneous Deed list that follows on page 4 for  
Access to Justice Fees and Housing Trust Fund Fees

No Charges Assessed for Additional Pages

<b>MORTGAGE SATISFACTION PIECE - Recording Fee</b> .....	\$91.00
Philadelphia Housing Trust Fund Fee .....	\$86.00
State Writ Tax.....	.50
County Fee.....	2.00
Access to Justice Fee.....	<u>23.50</u>
Total.....	\$203.00

<b>NOTARY PUBLIC COMMISSION AND BOND - Recording Fee</b> .....	\$91.00
State Writ Tax.....	.50
County Fee.....	2.00
Special Writ Tax 1.....	2.00
Special Writ Tax 2.....	<u>10.00</u>
Total.....	\$105.50

<b>RAILROAD/POLICE COMMISSION - Recording Fee</b> .....	\$91.00
State Writ Tax.....	.50
County Fee.....	<u>2.00</u>
Total.....	\$93.50

<b>MISCELLANEOUS DOCUMENTS - Recording Fee</b> .....	\$91.00
State Writ Tax.....	.50
County Fee.....	<u>2.00</u>
Total.....	\$93.50

<b>POWERS OF ATTORNEY - Recording Fee</b> .....	\$91.00
State Writ Tax.....	.50
County Fee.....	<u>2.00</u>
Total.....	\$93.50

**UCC'S**.....See Next Page For Information

**Copies of Recorded Instruments**

Deeds, Mortgages, etc. each page.....	\$2.00
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**Certification of Copies of Recorded Instruments**

Deeds, Mortgages, etc. each page.....	\$2.00
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No Charges Assessed for Additional Pages

**EFFECTIVE JANUARY 20,2014**

**CITY OF PHILADELPHIA  
DEPARTMENT OF RECORDS**

**UCC FEES**

UCC (per document).....	\$95.00
Department of Records Recording Fee.....	\$91.00
State Writ Tax.....	.50
County Fee.....	<u>2.00</u>
Total.....	\$188.50

**All UCC's must have the Original Filing and all continuation Recording Information (the recording date, Book and Page number including Commissioner's initials - or - the Document I.D. Number).**

**D - DEED**

Administrator’s Deed  
Award of Real Estate Pursuant of Court Order  
Deed  
Deed - Air Rights  
Deed - Sub Surface Rights  
Deed for Right of Way  
Deed of Adverse claim  
Deed of Confirmation  
Deed of Correction  
Estate  
Excerpt from Schedule of Distribution for Real Estate  
Executor’s Deed  
Quit Claim Deed  
Trustee’s Deed  
U S Marshall’s Deed

**DC - DEED OF CONDEMNATION**

<sup>1</sup> Amendment to Notice of Condemnation  
<sup>1</sup> Declaration of Taking  
<sup>1</sup> Notice of Condemnation

**DCA - AMENDMENT TO CONDOMINIUM**

**DCN - DECLARATION OF CONDOMINIUM**

**DM - DEED MISCELLANEOUS**

Action to Quiet Title  
Affidavit Stating Facts That Affect Real Estate  
Agreement of Sale of Real Estate  
<sup>2</sup> Amendment to Installment Sales Agreement  
Ante-nuptial Agreement  
<sup>2</sup> Assignment of Installment Sales Agreement  
Assignment of Proprietary Lease  
Assignment of Rents and Leases

**DM - DEED MISCELLANEOUS - *continued***

<sup>2</sup> Cancellation of Installment Sales Agreement  
Cancellation of Lease  
<sup>2</sup> Cancellation of Lease - 30 years and over  
Conveyance Under Proprietary Lease  
Court Decree Affecting Real Estate  
Declaration of Condemnation  
Decree of Femme Sole Trader  
<sup>2, 3</sup> Deed of Easement  
Disclaimer  
Divorce Decree  
<sup>2, 3</sup> Extinguishment of Easement  
<sup>2, 3</sup> Extinguishment of Ground Rent Deed  
<sup>2, 3</sup> Ground Rent Deed  
<sup>2</sup> Installment Sales Agreement  
Lease Agreement  
<sup>2</sup> Lease Agreement 30 Years and Longer  
LIS Pen dens  
Memorandum of Lease  
Postnuptial Agreement  
Release of Courtesy Interest  
Release of Dower Interest  
Release of Judgment  
Release of Legacy  
Release of LIS Pen dens  
Release of Recognizance

**DS - DEED SHERIFF**

Sheriff’s Deed

**DST - CERTIFICATE OF STOCK TRANSFER**

Certificate of Stock Transfer

**NO CHARGE**

Filing of State Highway Plans  
Filing of Survey Plans

<sup>1</sup> **\$5.00 for the 1<sup>st</sup> page and \$1.00 for each additional page plus \$.25 cents per name to be indexed.**

<sup>2</sup> **\$23.50 for Access to Justice Fee**

<sup>3</sup> **DM \$72.00 Housing Trust Fund**

# OTHER FEES COLLECTED BY THE DEPARTMENT OF RECORDS

## REALTY TRANSFER TAX

City: 3% (calculated on conveyance document)  
State: 1% (calculated on conveyance document)

## LAND RECORDS

Copy of Plot Plan..... \$10.00  
Copies of Deeds, Mortgages, and other Land Records (Per Page) ..... \$2.00  
Certification of Copy of Land Record (Per Document) ..... \$2.00

## ARCHIVES

### COPIES:

Deeds (1683 - 1952) (Per Page) ..... \$2.00  
Mortgages (1748 - 1963) (Per Page)..... \$2.00

**CERTIFICATION OF COPIES** (additional per document)..... \$2.00

**COPIES OF OTHER DOCUMENTS** (Per Page \$2.00 minimum) ..... \$1.00

## PHOTOGRAPHS

### From existing print, glass negative, or nitrate negative

8 x 10.....\$30.00  
additional prints each..... \$4.00  
11 x 14.....\$31.00  
additional prints each..... \$5.00  
16 x 20.....\$36.00  
additional prints each..... \$10.00

### From safety negative

8 x 10.....\$20.00  
additional prints each..... \$4.00  
11 x 14.....\$21.00  
additional prints each..... \$5.00  
16 x 20.....\$26.00  
additional prints each..... \$10.00

CD.....\$25.00

## SEARCHES

Deeds Mortgages, and Other Land Records (Per Hour - \$20.00 minimum) ..... \$20.00  
General Archives Search (Per Hour - \$35.00 minimum) ..... \$35.00  
    each additional 15 minutes..... \$8.50  
Birth/Death Certificate (July 1860 - June 1915 - Per Certificate or 3 months)..... \$10.00  
Cemetery Return (1803 - June 1860 - Per Name Search) ..... \$10.00  
Marriage Registration (July 1860 - December 1885 - Per certificate or 3 months) ..... \$10.00  
Naturalization (1793 - 1930 Per Set for each name) ..... \$10.00

**POLICE REPORTS**

Police Accident Report .....	\$25.00
Police Incident Report .....	\$25.00
Letter of Good Conduct .....	\$40.00
each additional letter of Good Conduct .....	\$3.00
Police Record Check .....	\$40.00
Police Traffic Accident Photograph.....	\$27.00
each additional Traffic Accident Photograph .....	\$9.00

**FIRE REPORTS**

Fire or Emergency Medical Services Report.....	\$20.00
Environmental Search .....	\$80.00

**OTHER**

Regulations (Per Page) .....	\$0.50
Financial Disclosure (Per Page) .....	\$0.50
Asbestos Regulations (Per Page) .....	\$0.50
Asbestos Regulations (Entire Book).....	\$23.00