

INCORPORATION WORKSHEET FOR ORGANIZING A NEW JERSEY NONPROFIT CORPORATION

FAX: 215-977-9386 or 888-977-9386 (OUTSIDE 215 AREA CODE)
OR CALL: 215-563-8113 or 800-533-8113 (OUTSIDE 215 AREA CODE)

Attorney Name:

Firm Name:

Address:

Phone Number:

FAX # or Email:

(We will FAX or Email the filed Certificate of Incorporation at no additional charge)

Proposed Name of Corporation and Alternate Choices:

Name and Address of Registered Agent (P.O. Box Not Acceptable):

Statement of Purpose:

Will the Corporation Make a 501(c)(3) Election with the I.R.S.? Yes No

Will the Corporation Have Members? Yes No

Incorporator(s) Name(s) and Address(es):
or M. BURR KEIM COMPANY to Provide

ORDERS RECEIVED BEFORE 2:00 PM WILL BE
SUBMITTED FOR FILING THE SAME DAY.

| FEE SCHEDULE | |
|-------------------------------|----------|
| NJ State Expedited Filing Fee | \$90.00 |
| Basic Service Fee | \$125.00 |
| Corporate Outfit Approx. | \$75.00 |

Please send my usual corporate outfit _____

Please send corporate outfit # _____

Please include membership certificates
(add \$19.75)

| NAME(S) AND ADDRESS(ES) OF INITIAL TRUSTEES - THREE OR MORE |
|---|
| 1) |
| 2) |
| 3) |
| 4) |

*If you would like to have us prepare the bylaws and complete the organization minutes (**additional \$20.00 fee**) please complete this section.

| OFFICERS | TRUSTEE: YES OR NO |
|-----------------------|--------------------|
| President: | |
| Vice President | |
| Treasurer: | |
| Secretary: | |

If you would like to have us obtain a Federal Employer Identification Number (FEIN) please complete this section (**Our fee for this service is \$75.00**).

| | |
|---|--|
| Legal name of the responsible person: _____ Social security number: _____ Street address: _____ City: _____ State: _____ Zip code: _____ Phone #: _____ | Does the entity have/expect to have employees who will receive forms W-2 in the next 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: When will the entity begin paying wages? ____/____ (mm/yr) Does the entity expect to pay less than \$5,000 in total wages during the next calendar year? <input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|--|